

Minutes of the monthly review meeting for GSI held on 12th June 2009 under the Chairmanship of Addl. Secretary (Mines)

1. The meeting was attended by Director (SK), Director (T) from the Ministry of Mines, and Acting Director General, DDG (P), Director (L.O), Director (TCS) and OSD-IC from GSI.
2. The Chairman started review with of the action taken by the GSI on the targets given to the GSI vide Secretary (M) D.O. letter No. 27/52/2009- MII dated 9.6.2009 for implementation of important High Powered Committee recommendations. He emphasized that the deadlines need to be strictly adhered to and that the proposals need to be comprehensive and made out with due diligence. He suggested that a detailed implementation strategy be formulated by the GSI and suitable persons may be identified in GSI who may work in close liaison with the Ministry and the Implementation Committee to formulate the proposals. Following decisions were taken:

Sl No	Action point	Target date for GSI to send proposal	Status/ decision taken in the meeting	Action Report
1	Organization of GSI in the form of Missions, giving Unit level staffing and budgeting	30.06.2009	It was informed by the DG GSI that work distribution was underway. AS(M) directed that GSI should immediately: (a) Dismantle all the Wings and all its human resources should be reallocated to the Regions, Missions and supports systems in this regard. Proposal for posting of key persons including DDG level officers to be submitted urgently (b) Devise the file system and submission channels should in the Mission mode. (c) Carry on exercise to do budgeting for various activities in the mission mode.	

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			<p>(d) Set out quarterly targets for every Region for various activities to be set for each mission and fix the same in the identified the team of officers involved.</p> <p>(e) In order to streamline the efforts of GSI in working with the Ministry, GSI to strengthen its Delhi Liaison office by 30.06.2009 positively.</p>	
2	Creation of 3 Support Systems to provide Administrative, S&T and Policy support, and their relocations as per Report.	30.06.2009	Same as above	Order Issued by DG, GSI on 29.06.2009.
3	Proposals to declare GSI as an attached Office	15.06.2009	It was decided that GSI would send a proposal immediately, to enable issue of a notification.	Order of resolution issued 7.7.2009.
4	Completion of merger of Engineering and Drilling Divisions, and winding up of workshops	30.06.2009	<p>It was decided that :</p> <p>(i) a draft seniority list of same grade may be immediately released on GSI portal/put on notice board etc. as per procedure for seeking objections/comments.</p> <p>(ii) Workshop personnel to be relocated and premises locked within the due date.</p>	Order issued on 7.7.2009.
5	Formulation of new Recruitment Rules and declaration of Organized		It was informed by the DDG(P) that the same would be submitted by 15.6.2009 and 22.6.2009 and well before the due date	Under submission.

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	Service for the: (a) Geophysics and Chemistry stream- (b) Engineering stream Cadre restructuring.	30.06.2009 15.07.2009 31.07.2009	respectively. DDG(P) was also requested to explore the necessity of a cabinet note and accordingly submit the proposal.	
6	Revamping of procurement system	30.06.2009	It was informed that the proposal is under consideration under Dir(T).	Director (T)
7	Revamping of training system and creation of Regional Training Institutes.	15.07.2009	It was informed by the GSI that the proposal would be sent well within the due date.	Director (T)
8	Setting up of Training Policy and Coordination Committee.	30.06.2009	Same as above	Director (T)
9	Proposal for formation of Indian Geosciences Congress.	31.07.2009	Same as above	Director (T)
10	Dissemination of Geoscientific information. Action Plan giving month wise, region wise target for uploading of specific items of data on maps and reports etc. and population of data basis for Intranet applications.	30.06.2009	Same as above	Director (T)/US(A)

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11	Strengthening of Finance Wing and budgeting procedures.	30.06.2009	Same as above	Proposal awaited from GSI.
12	Selection of Group C etc. posts through SSC	31.07.2009	Same as above	-do-
13	Condemnation of vehicles and outsourcing thereof.	30.06.2009	While it was informed by the GSI that the action is under way and compliance would be sent well within the due date. The expenditure of vehicles meant for office use should be met strictly under the head "OE" and not from the "POL" head. Since this was objectionable from audit point of view. A compliance report to be given on 01.07.2009.	

3. The Chairman then took up a review of the other pending matters as follows:

(a) **DPC/DR/Establishment matters**

S. No.	Action Point	Status/ decision taken in the meeting	Action Taken
1AV	Departmental Promotion – ACC cases	It was clarified to the GSI that due date of submission of proposal to the UPSC is July 2009 for the current year and accordingly the GSI should send its proposals immediately.	Proposal awaited despite of letter dated 6.5.2009 and 26.6.2009.
2AV	Departmental Promotion – Non ACC cases	DDG(P) stated that he has rectified on the deficiencies pointed out by the Ministry in the proposals. AS(M) directed that the concerned files to be put up immediately. AS (M) also directed to ensure sending fool proof proposals.	Vigilance clearance awaited from the Vigilance Section of the Ministry in respect of Director (GI) (SG)
3AV	Direct Recruitment (Group-A)	DDG(P) informed that the necessary information has been sent to the Ministry. AS(M) directed the Ministry to put up concerned proposals.	Information received from GSI and is being sent to UPSC
4AVH	Recruitment Rules of Group A service	Already discussed above at sl no 5 of para 1.	RR for Geology Group ‘A’ Stream have been sent to DOPT for approval. RR for Chemistry Group ‘A’ Stream under submission . RR for Geophysics Group ‘A’ Stream under Examination.
5AVH	Implementation and Merger	It was informed that the merger proposal is pending	Order of the merger of Drilling and M.E. Stream has

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		<p>with the JS & FA of the Ministry of Mines, who has sought that some senior officer of the GSI should discuss the proposal with him. It was decided that DG and DDG(P) would meet JS & FA and sort out the issue immediately and report compliance by 20.6.2009</p> <p>AS (M) further directed that basic queries of employees should be settled at GSI level itself.</p>	<p>been issued on 7.7.2009.</p>
6AVH	Cadre Review/Restructure of Group 'A' service in GSI	Already discussed above at sl no 5 of para 1	
7AVH	Recruitment Rules of Group B, C & D services	<p>The GSI would identify timelines for sending the proposals and report to the Ministry by 25.6.2009</p> <p>AS (M) also directed that disciplinary action to be initiated against concerned officers who did not take action for filling up of the vacancies since 2003 and thereby allowing to lapse and jeopardizing the important NCGP. A chronology of events to be submitted by 25.06.2009.</p>	<p>No compliance is made as per time frame.</p> <p>Recruitment Rules of Group B, C & D services still awaited.</p>
8AV	Seniority list of DDG (Geology) and (Non-Geology)	Draft seniority list of same grade may be immediately released on GSI portal/put on notice	Seniority list still awaited

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		board for seeking comments	

(b) Construction and Financial Matters

It was pointed out that the GSI was not preparing the proposals properly, and serious deficiencies have been noticed. These include lack of CPWD approved plane, land audit reports land records and land accounting, also there are no timely fund utilisation which leads to cost over-runs etc. AS(M) directed that the GSI should take up each proposal and re-examine it thoroughly in a time bound manner. The GSI were directed to submit details status on each of the following items showing timelines for completing the task. Item wise decisions are as under :-

S. No.	Action Point	Status/ decision taken in the meeting	
1AR	Construction of GSI, Training Institute, Hyderabad.	AS (M) expressed displeasure at the tardy pace of progress as not even construction plans have been approved by local authorities, it may be got approved by 30.06.2009. AS (M) stated that as the construction of hostel has not yet started, the existing vacant staff quarters be use as hostel accommodation. GSI to submit the proposal on this specific issue.	GSI is not sure whether Rs. 1.80 crore is to be paid to the grater Hyderabad Municipal Corporation for the approval of plan of construction of TI building, GSI is trying to fine whether any other Central Government body has paid such charges for construction plan approval.
2AR	Construction of Office-cum-lab complex, Shillong	SFC proposal could not be moved due to different area of available lands were informed by GSI in different reports. It needs to be reconciled with original land records.	Director Shri Snyal assured to hand over complete information by 30.6.2009. Still awaited
3AR	Construction of Chemical Lab Complex, Bangalore	Same as above	-do-
4AR	Construction of GSI, Guest House at Indira Nagar, Jaipur, Western Region	It was pointed out that the GSI has not framed a policy for setting up Guest Houses, as had been directed by the Ministry. This issue was discussed at length and it was decided that no funds be provided for Guest House propose.	No action to be taken.
5AR	Construction of Office-cum-Lab, Building at Chennai.	Same as in Sl no 2AR	Same as Sl. No. 2 AR.
6AR	Construction of residential Qrs. at Lucknow	The proposal will be draw if demand survey is not received by 30.06.2009. As the same is pending	-do-

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		for last one and half years.	
7AR	Revalidation for the construction of boundary wall on plot at Aliganj, Lucknow.	It was informed that the ongoing court case had given a verdict in favour of the GSI and it was free to go ahead with the construction of boundary wall. Status be informed by 30.06.2009.	-do-
8AR	Repairs, rehabilitation and finishing work of GSI Building at Transport Nagar, Jammu.	The explanation of concerned officers for sending half baked proposal in which even estimate of CPWD was not attached. A self contained proposal may be sent immediately.	-do-
9AR	Audit Para regarding vacant GSI residential Qrs. At Hyderabad.	It was observed that the Ministry had directed the GSI two years ago to fix responsibility on the concerned officers who were responsible for building excess houses. However, the GSI had not taken any action so far. AS(M) conveyed his extreme displeasure and directed that if the action is not initiated within 15.07.2009, then the DG, GSI/ DDG (Op) Hyderabad would be directly held responsible for not fixing responsibility and action initiated against them. It may also be explored whether officers note owning their accommodation in Hyderabad can be forced to occupy these vacant quarters.	No action taken by DG, GSI as per time frame.
10AR	Payment of arrears of rent by GSI towards MECL building at Alipore Road, Kolkata.	AS (M) wondered why the issue is not yet settled despite clear cut directions given by Ministry long ago. Compliance by 01.07.2009.	-do-
11AR	Approval for purchase of land at Guwahati for Assam Geology Projects.	It was apprised that the GSI was assured allotment of four (4) bighas land at Dakhsin Gaon revenue village falling under Beltola Mauza, Kamrup	Information from DG, GSI is still awaited.

S. No.	Action Point	Status/ decision taken in the meeting	
		<p>District in Government Dag No.192/983. The Deputy Commissioner, Kamrup has forwarded a proposal for allotment/settlement of land to the Joint Secretary, Revenue Settlement Branch on 2.06.2008 vide letter No.KRS/2/2000/37 dated 2.06.2008 for final approval. The matter is presently pending in Assam Secretariat at Dispur for final allotment of the land.</p> <p>AS(M) directed that DG, GSI may take up the matter with the State Government of Assam during the visit of Secretary (M) to Assam.</p>	
12AR	Further delegation of financial powers in GSI	<p>Deficiencies were pointed out that further delegation of powers delegated to the DG, GSI to his subordinate officers in terms of the HPC recommendations. Now a proposal may be re-submitted. For posting of DDG/ Director (Finance) it was suggested that the GSI may consider taking officers from other department on short term contract or consider assigning charges to/or promoting RAO etc. for the job or suggest any other suitable modalities, as permissible under law. AS(M) directed the GSI to submit a report to the Ministry in 10 days time.</p>	Under submission MOM.
13AR	Permission for air travel of non-official members for attending in INC meetings and IGCP field/ workshop.	<p>It was apprised that a proposal had been received from the GSI which was under consideration in the Ministry. AS(M) sought early submission of the proposal for seeking due approvals.</p>	-do-

S. No.	Action Point	Status/ decision taken in the meeting	
14AG	Vacation of the space occupied by GSI at 27, J.L. Nehru Road, and residential quarters.	GSI was asked to submit a compliance report in the matter by 15.07.2009.	Compliance report is awaited.
15AG	Handing over a piece of land at 2, Collins Land to the Indian Museum.	Proposal is yet to come from GSI. If no response is received by 31.07.2009, the Agenda item will be dropped.	Proposal awaited from GSI.
16AG	Issue regarding procurement of furniture for GSI SC/ST Employee's Association, Bangalore.	It was informed that the furniture had been distributed to Associations, several of which were not recognized. It was unanimously agreed that non-recognized Associations do not have any locus-standi for grant of official furniture, and thus all the furniture so allotted to these Associations should be immediately withdrawn. Further the GSI should ensure that Associations as permitted under the guidelines in the matter should be allowed. Compliance by 15/07/2009.	Compliance report is awaited.

(c) Other Important Matters

S. No.	Action Point	Status/ decision taken in the meeting	
1AG	Regularization of casual workers.	It was informed that the matter is under consideration. However, it was observed that the GSI allowed setting up internal Committees on several administrative matters on which clear guidelines have been issued by the DOPT or	Action report awaited.

S. No.	Action Point	Status/ decision taken in the meeting	
		<p>concerned Department of the Central Government, and such Committees issue recommendations which are inconsistent with the Government guidelines or</p> <p>recommendations, for relaxing over and above the existing relaxation provided therein. These recommendations can never be accepted. Thus the permission formations of such committees not only encourages litigations, but also causes severe embarrassment to the Government. Accordingly, it was decided that henceforth, the GSI would not appoint Committees on such issues where clear guidelines exist, and in case of doubt in understanding, the same may resolved by discussions with concerned officers of DOPT etc. Liaison Office may be engaged for this purpose. A reference to DOPT or concerned departments may be requested if it cannot be resolved. GSI, DDG (P) and all DDG(HOD),</p>	

S. No.	Action Point	Status/ decision taken in the meeting	
		shall take a note of it. A separate O.M. may also be issued in this regards by GSI for strict compliance. Any violation shall be strictly deal with. Compliance by 30.06.2009.	
2AG	Guidelines for prompt and efficient handing of court cases.	It was pointed out to the GSI that in several court cases, the Ministry had committed in the Court to fulfill the directions in a time bound manner, but the same have not been implemented by the GSI. AS(M) directed that the Ministry should write to the DG, GSI, directing him to comply with the court directions in such matters within a given time frame, and inform the petitioner also. In case of contempt petition is filed, the court may be suitably apprised that DG, GSI had been directed and that he failed to comply with the court directions. AS (M) also directed that the Ministry has time and again issued various guidelines to deal court matters in a responsible way and even settling cases out of court but no report has been received by DG, GSI.	-do-

S. No.	Action Point	Status/ decision taken in the meeting	
		The request be sent by 15.07.2009.	
3AG	Compliance of Hon'ble CAT, Lucknow bench order dated 29.04.09 in O.A. No. 500/98 filed by Sh. R.D.H. Tyagi	Same as above	-do-
4AG	Hon'ble High Court, Kolkata bench set aside the Order of Hon'ble CAT, Kolkata bench and remanded back the matter to the DPC for considering the case of Sh,. Souren Biswas for Promotion to the Post of Director (Geo-Chem.)	Same as above	A proposal for promotion to the post of Director (Geo-chemistry) has been sent to UPSC for conducting an early DPC as per judgment of Hon'ble High Court, Kolkata dated 9.5.2008
5AG	Delay in filing of W.P. against Hon'ble CAT, Nagpur bench Order dt. 13.02.2008 passed in O.A. No. 2006/06 filled by Sh. K.R. Kataria.	Same as above	Action report awaited

(d) Disciplinary cases.

S.No.	Action Point	Status/ decision taken in the meeting	Action Taken
1AJ	F.No. 9/6/2007-MII Fact Finding Enquiry into complaints against Shri K.P. Gautam, Director (P&A).	The compliance report in each case be submitted date mentioned against them.	The inquiry is to be completed by GSI. Report is still awaited.
2AJ	CBI's self – contained note regarding unauthorized pay fixation of Drillers, asking the Ministry to take such action	30.06.2009	Under submission to Vigilance Sec. Ministry of Mines.
3AJ	CBI's self – contained note regarding unauthorized recruitment of Group D employed, asking the Ministry to take such action as deemed fit.	30.06.2009	Action pending on the part of GSI.

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4AJ	F.No9/2/2008-MII F.No.9/1/2009-MII F.No.9/4/2009-MII Draft prosecution sanction orders received from CBI, Kolkata against Shri K.P. Gautam, Director (Per.) and Shri Sanjiban Mazumdar, Sr. P.S.	Decision suspension of other officers where Sh. N.K. Dutta in Disciplinary Authority has not yet been communicated. By 30.06.2009	Suspension of Shri K.P. Gautam, Director(P/A) has been extended on 2.7.2009. GSI has not informed about the suspension of other officers.
5AJ	F.No.9/7/2007-MII Disciplinary proceedings against Shri K.P. Gautam, Director (P&A), GSI for making complaints against Dr. Pradeep Kumar, former Spl. Secy.(M)	Inquiry report be submitted by 30.06.2009.	Report still awaited.
6AJ	F.No.9/4/2007-M.II Disciplinary proceeding against Shri K.P. Gautam, Director (P&A), GSI for frequent tours to Delhi.	Same as above	-do-
7AJ	F.No.9/11/2007-M.II Enquiry for wrong fixation of pay/pension of Shri S.N.Puri.	15.07.2009	-do-

S.No.	Action Point	Status/ decision taken in the meeting	Action Taken
8AJ	F.No.9/8/2008-M.II Disciplinary proceedings against Shri K.Parida for unauthorized leave.	15.07.2009	Still awaited. Reminder issued on 15.07.2009.
9AJ	F.No. 9/5/2009-M.II Complaint against Shri S. Radhakrishnan for unauthorized Bank loan. Information is awaited from GSI.	15.07.2009	-do-
10AJ	F.No. 9/7/2009-M.II Discrepancies in leave Account/LTC in respect of P.M. Tejale, Ex-Director General, GSI,. Information is awaited from GSI.	15.07.2009	Case is closed in consultation with CVC.

(e) **VIP References-**

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1A	<p>Information/comments from GSI are awaited in respect of the following VIP/PMO references:</p> <ul style="list-style-type: none"><li data-bbox="342 537 810 751">i) Reference from Shri Ram Chander Khuntia, MP regarding transfer of Dr. D.R. Kanungo, Mineralogist (Jr.) from Shillong to either Kolkata or Nagpur.<li data-bbox="342 760 810 898">ii) Reference from Shri Dawa Narbula, MP regarding revision of rented building at Gangtok.<li data-bbox="342 906 810 1190">iii) Ref. from Shri Nandi Yellaiah, MP (RS) regarding creation of additional post of Superintendent at GSI Trg. Institute, Hyderabad to under consideration in terms of Razdan Committee Report.<li data-bbox="342 1198 810 1336">iv) PMO Reference regarding petition of Dr. Mohd Ishq, Asst. Chemist Gr.I regarding anomaly in pay.	DDG(P) informed that the inputs from GSI is being handed over to the Ministry.	

4. Apart from the above, AS(M) reviewed the status of populating the GSI portal with the published and unpublished exploration reports of GSI. It was informed that the GSI is working out a time frame for doing the activity. AS(M) directed that the GSI should submit a comprehensive report on Portal Project fixing responsibility for the delay and other lapses including accounted or spending Rs.25 crore spent on the project without any outcome/deliverables of the project. Compliance by 30.06.2009.

Follow up by Director (T)

5. While reviewing the utilisation of IP telephony by the officers of GSI, it was observed that several officers are not using IP telephony. Accordingly, AS(M) directed that henceforth GSI should restrict STD facility to all such officers who have been allotted IP telephony in the GSI and they shall use this even for sending FAX. It was also directed that an IP telephony connection should be given to OSD-IC in the Ministry for better liaisoning with GSI.

Follow up by Director (T)

6. It was informed that in GSI History of postings of officers are not being maintained. Ministry asked DG & DDG (P) to send the History of Postings(HOP) for Director and above level officers by **08.06.2009**. DG stated that the same need to be prepared and to be forwarded to the Ministry. Director (SK) was of view that non maintenance of HOP reflects lack of transparency in transfer postings, HOPs are the basis of transfer and transfer policy. It was informed that in GSI internet there is provision of Management Information System wherein complete details of HOP of officers should be maintained. IT Cell of GSI had taken data entry sheets from all offices twice but data entry was not done. AS(M) directed GSI to initiate proposal for disciplinary action against the DDG(IT) and Dir(IT) and ensure that the data is entered by 31.07.2009 through outsourcing. It was decided that hard copies of HOPs of Director and above level be sent to the Ministry by 25.06.2009.

HOP is to be loaded by Director(IT)

7. It was also observed that DG, GSI has been transferring the posts of Director level and above to accommodate some officers without approval of this Ministry. List of such posts transferred since 01.01.2007 may be sent and corrective measures taken. Compliance by 30.06.2009

Transfer policy for Group `A` and `B` officers be also formulated and sent by 15.07.2009. **Director (SK)**

8. AS(M) stated that GSI shall gear up and take proactive action, and any failure or any lapses in initiating timely action would attract strict disciplinary action. It was also observed that even though the meeting was required to be a two-way meeting, the GSI had not put up any of its agenda point from its side for the meeting. It was accordingly expected that in the next meeting the GSI would be much more proactive. AS (M) also stressed on the need to motivate officers of the GSI through training programmes, by courses held in other institutes where the officers would get an opportunity to meet officers from other organisations. It was held that such interaction would help in developing a mindset which is much more optimistic and worked towards solving the problems. AS(M) invited suggestions from the participating officers in the next meeting.

9. It was decided that copy of the Minutes be sent to Liaison Office which shall ensure sending of proposals/ compliance of these minutes. The same shall proactively involve Officers there in must visit Ministry on daily basis.

No response from Liaison Office

10. The meeting ended with a vote of thanks.

Decisions taken in the monthly review meeting for GSI held on 25th August, 2009 under the Chairmanship of Addl. Secretary (Mines).

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(A.) To review the action taken by the GSI on the targets given to the GSI vide Secretary (M) D.O. letter No. 27/52/2009- MII dated 9.6.2009.

Implementation of important High Powered Committee recommendations.

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1	Organization of GSI in the form of Missions, giving Unit level staffing and budgeting	30.06.09	<p>GSI to take action as under:</p> <p>(a) Dismantle all the Wings and all its human resources should be reallocated to the Regions, Missions and supports systems in this regard. Proposal for posting of key persons including DDG level officers to be submitted urgently.</p> <p>(b) Devise filing system and submission channels in Mission mode.</p>	<p>(a) It was noted with displeasure that no concrete action had been taken by GSI so far. Time left is very short as FSP is to start from 1.10.2009.</p> <p>(b) GSI to take immediate action on all the action points viz. reorganizing GSI in mission mode; budgeting in mission mode; nominating mission heads; and placement of people in mission mode.</p>

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			<p>(c) Carry on exercise to do budgeting for various activities in Mission mode.</p> <p>(d) Set out quarterly targets for every Region for various activities to be set for each mission and fix the same in the identified the team of officers involved.</p> <p>(e) In order to streamline the efforts of GSI in working with</p>	<p>(c) Further, in the context of the Standing Committee meeting, Consultative Committee meeting and Mid-term Plan Discussions, the documentation should be on mission mode basis. The papers for the Standing Committee meeting to be re-worked on by using mission language.</p> <p>(d) GSI to also constitute a team of four officers representing PPM, Personnel, IT and Training Divisions, to represent GSI and speak on its behalf in various fora viz. Planning Commission, Standing Committee and Consultative Committee.</p>

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			the Ministry, GSI to strengthen its Delhi Liaison office by 30.06.2009 positively.	
2	Creation of 3 Support Systems to provide Administrative, S&T and Policy support, and their relocations as per Report.	30.06.09	Same as above. GSI was expected to issue orders by 15.07.2009.	Action to be taken as per action point no. 1 above.
3	Proposals to declare GSI as an attached Office	15.06.09	Functioning based on Attached Office has not been started fully. All DPC cases except those relating to ACC may henceforth be dealt by DDG (P) at Delhi office.	There is no progress in the matter, GSI needs to start functioning with the authority of an Attached Office. The Delhi Office needs to be adequately strengthened and an

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			Sr.DDG/DDG (HOD) powers be proposed.	<p>HOD for Delhi Office be nominated immediately. GSI also to define their science policy in clear terms.</p> <p>It also needs to be ensured that there is an effective linkage between the Delhi Office and the Ministry. In Liaison Office none is posted. Also nobody representing Liaison Office was present in the meeting despite standing instructions. The reasons may be informed and effective liaison with all concerned in MOM be ensured.</p> <p>The GSI's documentation in terms of filing, noting and drafting leaves a lot to be desired and at times it is very difficult for the Ministry to take a decision.</p> <p>The officers/staff posted in the</p>

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				Delhi office should be strategically deployed so as to bring out best results.
4	Completion of merger of Engineering and Drilling Divisions, and winding up of workshops	30.06.09	<p>i) Proposal for the posts of Head Mechanic and Drilling Assistant that have been left out in the merger notification of Drilling & Mechanical has not been received from GSI. This may be expedited.</p> <p>ii) Status of finalization of seniority list may be sent as no DPC can be held without approved seniority list.</p> <p>iii) Status for deployment of workshop personnel in Drilling be informed.</p> <p>iv) Details of the present deployment and utilization of workshop personnel to be intimated. Task of deployment of workshop personnel in Drilling was completed by 31.07.2009.</p>	<p>GSI to categorically inform the Ministry about the following actions:-</p> <p>a) whether <i>inter se</i> seniority of the personnel of the merged streams has been finalized and objection if any invited from the personnel concerned.</p> <p>b) whether workshops have been closed.</p> <p>c) whether the workshop staff sent for training.</p> <p>d) the matter regarding disposal of equipments, machinery etc. to be taken up with the Metals and Scraps Trading Corporation and deadline for actual disposal of the equipments fixed at 30th September, 2009 shall be met. There shall be no slippage.</p>

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				e) GSI to give a status report immediately on what has been done in the last two months and what is proposed to be done in the next one month.
5	Formulation of new Recruitment Rules and declaration of Organized Service for the: (c) Geophysics and Chemistry stream - (d) Engineering stream Cadre restructuring.	30.06.2009 15.07.2009	a) RRs have been submitted for the approval of Hon. MOM. b) Cabinet Note under preparation.	a) RRs approved by Hon'ble MOM and referred to DOPT for vetting. b) Cabinet Note under preparation.

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		31.07.09		
6	Revamping of procurement system	30.06.09	It was informed that the proposal is under examination by Dir (T).	Dir (T) to expedite.
7	Revamping of training system and creation of Regional Training Institutes.	15.07.2009	Holding of TPCC meeting to ensure operationalisation of Regional Centres, training to State DGMs and to create facilities to accommodate large batches of Geoscientists as per GSI's recruitment plan. Resolution for TAC to be revised by GSI in the light of resolution of TPCC.	To be expedited.
8	Setting up of Training Policy and Coordination Committee.	30.06.2009	Same as above.	Training Policy to be put up immediately. Mr. Khurana to work on a) draft training calendar, b) agenda for TPPC meeting and c) training needs of the State Government. A training module to be developed for GSI officers on

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				attitudinal change and art of living.
9	Proposal for formation of Indian Geosciences Congress.	31.07.09	It was informed during last meeting that proposal will be sent by 31.07.2009.	To be anchored by GSI. Science Policy Division. GSI to prepare a draft proposal for discussion with the Ministry.
10	Dissemination of Geoscientific information. Action Plan giving month wise, region wise target for uploading of specific items of data on maps and reports etc. and population of data basis for Intranet applications.	30.06.09	The Completion Report and Action Plan submitted by GSI is not up to the mark; the same may be resubmitted.	AS(M) has sent an e-mail to all HODs with regard to the GSI portal. The contents of the portal seems to be very poor in that there are no photos, no maps and no connectivity with the intranet. All HODs to acknowledge and respond to AS(M)'s e-mail by 10 th September, 2009. HODs meeting to be held on quarterly basis. The next HOD meeting to be held in Delhi in October, 2009. Each HOD to hold monthly meeting with its regional offices. Copies of the minutes to be sent to DG and AS(M) by e-mail.

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 25.8.09
11	Strengthening of Finance Wing and budgeting procedures.	30.06.09	Proposal may be sent urgently.	Ten to twelve Director level officers with sufficient residual period may be identified for training programmes to be organized in consultation with ISTM/ASCII or other suitable institutes.
12	Selection of Group C etc. posts through SSC	31.07.09	Information awaited from GSI. Justification of revival not received. Explanation of officers for the lapse of post to be received.	GSI to expedite decision taken in last meeting by 15/9/2009.
13	Condemnation of vehicles and outsourcing thereof.	30.06.09	It was informed by the GSI that the action is under way and compliance would be sent well within the due date. The expenditure of vehicles meant for office use should be met strictly under the head "OE" and not from the "POL" head. This was objectionable from audit point of view. A compliance report was to be sent on 01.07.2009 has not yet been received.	A well conceived plan may be prepared for condemnation of vehicles in a time bound manner. A status report – separately for field vehicles and office vehicles - may be furnished to the Ministry immediately. The status report should include the authorized strength, the required strength and the plan for outsourcing in respect of each region by 31.08.2009. Besides, a report on the vehicles

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 25.8.09
				<p>still kept in workshop for repairs may be submitted alongwith details viz. since when they are under repair and why the same have not been sent outside for repairs. An exhaustive list workshop wise may be furnished. It may also be informed whether vehicles meant for office purpose are still being operated and repaired by POL Heads. It is proposed to get special audit conducted in the matter. The information may be furnished by 2/9/2009.</p>
14	<p>GSI to submit action plan for Goals. Milestones and strategies for different Missions spelt out in chapter VII of the HPC to be incorporated.</p>		<p>GSI to report action.</p>	<p>A meeting of the Modernization Committee may be convened in September, 2009.</p>
15.	<p>Proposal for Survey, Drawing, Legal,</p>	16.08.09	<p>GSI to report action taken.</p>	<p>GSI to report action taken for amendments of RRs based on HPC recommendation, by</p>

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 25.8.09
	MMD, Finance, Administrative streams etc. to be submitted.			10.09.2009. All matters in HPC pertaining to one stream be sent together to have a holistic approach.
16.	To open Geochemical & Coal units in regions and made operational.	1.09.09	-do-	Before start of the Field Season Programme (FSP) Geochemical & Coal units should be opened. GSI to act fast.
17.	GSI to submit action plan for getting chemical facilities through outsourcing under NGCM programmes	15.08.09	-do-	GSI to assess the volume of work, budget involved, personnel required and the time by which the NGCM programme can be completed. Remaining analysis of the samples may also be done. Thereafter to follow up the procedure of calling the Expression of Interest and Request for proposal for which GSI may form a team having an expert from within or outside GSI. This may not be restricted to NGCM only.

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 25.8.09
18.	Transfer Policy for group A&B in GSI.	20.08.2009	-do-	The existing transfer policy of GSI is unclear, un-transparent and to an extent unfair. The NE policy in particular is demotivating. GSI to work on its transfer policy afresh. Draft policy be submitted by GSI.

(B): AS(M) - Other Items discussed during last monthly meeting.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.7.2009.
1AS	GSI portal with the published and unpublished exploration reports of GSI.	AS(M) directed that GSI to submit comprehensive report on Portal project and to fix responsibility for delay and other lapses.	GSI to expedite. Follow up Dir(T).
2AS	Utilization of IP Telephony	AS(M) directed that henceforth GSI should restrict STD facility to all such officers who have been provided with IP Telephony, this is also to be used for FAX.	GSI to expedite. A status report be submitted by 15.09.2009. Follow up Dir(T).

3AS	History of Posting (HOP) of GSI officers not maintained.	HOP for Directors and above to be sent by 25.06.2009 . IT Cell obtained data twice for HOP but data entry not done. AS(M) directed initiate disciplinary action – DDG and Director (IT). HOP data entry to be done by 31.07.2009 through outsourcing.	<p>The work on History of Postings (HOP) of GSI officers to be completed immediately and put on the GSI portal.</p> <p>For DDGs the HOP may be given immediately failing which the Ministry will propose postings/transfers and nomination of HODs on its own. The officers with longest posting to be shifted out of Kolkata.</p> <p>GSI to furnish a proposal for fixing number of posts station-wise.</p>
4AS	DG, GSI has been transferring the post of Director and above to accommodate some officers, Transfer Policy for Group A&B officers.		This may be curbed.

5AS	AS(M) stated that GSI shall gear up and take proactive action, and any failure or any lapses in initiating timely action would attract strict disciplinary action. GSI through training programmes, by courses held in other institutes where the officers would get an opportunity to meet officers from other organisations. It was held that such interaction would help in developing a mindset which is much more optimistic and worked towards solving the problems. AS(M) invited suggestions from the participating officers in the next meeting.	GSI to furnish compliance/action taken report.	No suggestions have come. All DDG's may be asked to send suggestions.
6AS	Liaison Office which shall ensure sending of proposals/ compliance of these minutes. The same shall proactively involve Officers there in must visit Ministry on daily basis.	-do-	Point already covered in part (A) item 3.

7AS	GSI employees salary by ECS or A/C payee cheques.	Follow up by DG, GSI.	DG and all HODs to ensure that salaries of employees are given only by ECS or cheques. For this purpose a meeting may be held by GSI with their PAO. A copy of the minutes of the meeting be furnished to the Ministry so that if required the matter could be taken up with the CGA. The salary for the month of September, 2009 shall be paid by Cheque or through ECS.
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(C) DPC/DR/Establishment matters

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.7.09
1AV	Departmental Promotion – ACC cases	It was clarified to the GSI that due date of submission of proposal to the UPSC is July 2009 for the current year and accordingly the GSI should send its	The DPC proposals for ACC cases for the year 2010-11 may be submitted to the Ministry by 28.8.2009.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.7.09
		proposals immediately.	
2AV	<p>Departmental Promotion - Non ACC cases –</p> <p>- <i>Parity with IAS.</i></p>	<p>Proposals of GSI are not fool proof.</p> <p>Proposal regarding parity with IAS not received.</p>	<p>Powers given to GSI. DDG(P) suggested to address a letter to UPSC. Issue be examined in the Ministry.</p> <p>DDG(P) stated that the residency period to be taken into account by DOPT.</p>
3AV	Direct Recruitment (Group-A)	DDG (P) informed that the necessary information has been sent to the Ministry. AS (M) directed the Ministry to put up concerned proposals.	<p>No DR proposals are pending in the Ministry. The targets under the AAP to be adhered to by the GSI/Ministry.</p> <p>GSI to chalk out a training plan beforehand for the 170 Geologists that are to be inducted in the GSI shortly and for 300 Geologists annually for future.</p>
4AV H	Recruitment Rules of Group A service	Already discussed above at Sl no 5 of para 1.	Combined proposal of Administration & Finance streams are under

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.7.09
			examination
5AV H	Implementation and Merger	AS (M) further directed that basic queries of employees should be settled at GSI level itself.	No action on the part of the Ministry.
6AV H	Cadre Review/Restructure of Group 'A' service in GSI	--	Already discussed above at SI no 5 of para 1
7AV H	Recruitment Rules of Group B, C & D services	It was decided during last meeting that GSI would identify timelines for sending the proposals and report to the Ministry by 25.6.2009 AS (M) also directed that disciplinary action to be initiated against concerned officers who did not take action for filling up of the vacancies since 2003 and thereby allowing to lapse and jeopardizing the important NCGP. A chronology of events to be submitted by 25.06.2009.	GSI to expedite submission of RRs for group 'B', 'C' and 'D' stream wise .
8AV	Seniority list of DDG (Geology) and (Non-Geology)	It was decided during last meeting that draft seniority list of same grade may be immediately released on	GSI to ensure the requisite action as discussed earlier.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.7.09
		GSI portal/put on notice board for seeking comments	

(D) Construction and Financial Matters

It was pointed out that the GSI was not preparing the proposals properly, and serious deficiencies have been noticed. These include lack of CPWD approved plan, land audit reports land records and land accounting, also there are no timely fund utilisation which leads to cost over-runs etc. AS (M) directed that the GSI should take up each proposal and re-examine it thoroughly in a time bound manner. The GSI were directed to submit details status on each of the following items showing timelines for completing the task. Item wise decisions taken in the meeting are as under :-

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
1AR	Construction of GSI, Training Institute, Hyderabad.	Sanction of Rs.1.83 crore was issued to GSI. Development on construction plan approval to be informed. During last meeting AS (M) stated that as the construction of hostel has not yet started, the existing vacant staff quarters be used as hostel accommodation. GSI to submit the proposal on this specific issue.	GSI to expedite release of funds to the Corporation. Status be submitted by 05.09.2009.
2AR	Construction of Office-cum-lab complex, Shillong	SFC proposal could not be moved as different areas of land were	No original land records provided. GSI to send a senior officer to the State

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
		informed by GSI in different reports. It needs to be reconciled with original land records.	Government and obtain firm information/documents. In case the land records are not reconciled, then the matter would have to be dropped.
3AR	Construction of Chemical Lab Complex, Bangalore	A meeting held on 17.08.2009 with DDG(HOD), Bangalore.	To be dropped. Fresh proposal may be submitted.
4AR	Construction of GSI, Guest House at Indira Nagar, Jaipur, Western Region.		Dropped.
5AR	Construction of Office-cum-Lab, Building at Chennai.	No budget provision for 2009-10. May be deemed to be closed.	Dropped.
6AR	Construction of residential Qrs. at Lucknow	Same as above.	Dropped.
7AR	Revalidation for the construction of boundary wall on plot at Aliganj, Lucknow.	Query of IF to be replied by GSI. GSI to expedite their reply.	GSI to send reply by 10.09.2009.
8AR	Repairs, rehabilitation and finishing work of GSI Building at Transport Nagar, Jammu.	The explanation of concerned officers for sending half baked proposal is still awaited.	Explanation asked for has not yet received. GSI stated to drop the item as they will be taking it as minor work.

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
			Dropped.
9AR	Audit Para regarding vacant GSI residential Qrs. At Hyderabad.	<p>It was observed that the Ministry had directed the GSI two years ago to fix responsibility on the concerned officers who were responsible for building excess houses. However, the GSI had not taken any action so far. AS(M) conveyed his extreme displeasure and directed that if the action is not initiated within 15.07.2009, then the DG, GSI/ DDG (Op) Hyderabad would be directly held responsible for not fixing responsibility and action initiated against them. It may also be explored whether officers not owning their accommodation in Hyderabad can be forced to occupy these vacant quarters.</p> <p>No action taken report sent</p>	<p>GSI has again failed to submit information.</p> <p>To be submitted by 31/08/2009.</p>

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
10AR	Payment of arrears of rent by GSI towards MECL building at Alipore Road, Kolkata.	by GSI. AS (M) wondered why the issue is not yet settled despite clear cut directions given by Ministry long ago. Compliance by 01.07.2009.	GSI to furnish a compliance report as per the Ministry's decision taken in this regard 31/08/2009.
11AR	Approval for purchase of land at Guwahati for Assam Geology Projects.	During last monthly meeting it was apprised that the GSI was assured allotment of four (4) bighas land at Dakhsin Gaon revenue village falling under Beltola Mauza, Kamrup District in Government Dag No.192/983. The Deputy Commissioner, Kamrup has forwarded a proposal for allotment/settlement of land to the Joint Secretary, Revenue Settlement Branch on 2.06.2008 vide letter No.KRS/2/2000/37 dated 2.06.2008 for final approval. The matter is presently pending in	No action taken report sent by DG, GSI. May be treated as dropped till a complete proposal comes from GSI.

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
		Assam Secretariat at Dispur for final allotment of the land. AS(M) directed that DG, GSI may take up the matter with the State Government of Assam during the visit of Secretary (M) to Assam.	
12AR	Further delegation of financial powers in GSI.	File is under submission with JS&FA.	To be pursued with IFD.
13AR	Permission for air travel of non-official members for attending in INC meetings and IGCP field/ workshop.	Air travel permission letter issued for IGCP 504 to be held in Bangalore on 26.08.2009. File to be placed again for special dispensation of powers to DG, GSI.	File being put up.
14AG	Vacation of the space occupied by GSI at 27, J.L. Nehru Road, and residential quarters.	GSI was asked to submit a compliance report in the matter by 15.07.2009.	GSI to give status report by 31.8.2009.

S. No.	Action Point	Decision taken in the last meeting	Review of status as on 25.8.2009.
15AG	Handing over a piece of land at 2, Collins Land to the Indian Museum.	Proposal is yet to come from GSI. If no response is received by 31.07.2009, the Agenda item will be dropped.	Agenda item may be dropped.
16AG	Issue regarding procurement of furniture for GSI SC/ST Employee's Association, Bangalore.	It was informed that the furniture had been distributed to Associations, several of which were not recognized. It was unanimously agreed that non-recognized Associations do not have any locus-standi for grant of official furniture, and thus all the furniture so allotted to these Associations should be immediately withdrawn. Further the GSI should ensure that Associations as permitted under the guidelines in the matter should be allowed.	GSI to deal with the matter as per the rules and laid down procedures at their own level.

(E) Other Important Matters

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.8.09.
1AG	Regularization of casual workers.	It was observed that the GSI allowed setting up internal Committees on several administrative matters on which clear guidelines have been issued by the DOPT or concerned Department of the Central Government, and such Committees issue recommendations which are inconsistent with the Government guidelines or recommendations, for relaxing over and above the existing relaxation provided therein. These recommendations can never be accepted. Thus the permission formations of such committees not only encourages litigations, but also causes severe embarrassment to the Government. Accordingly, it was decided that henceforth, the GSI would not appoint Committees on such issues where clear guidelines exist, and in case of doubt in	GSI to furnish the requisite information/compliance report by 5/09/2009.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.8.09.
		<p>understanding, the same may resolved by discussions with concerned officers of DOPT etc. Liaison Office may be engaged for this purpose. A reference to DOPT or concerned departments may be requested if it cannot be resolved. GSI, DDG (P) and all DDG(HOD), shall take a note of it. A separate O.M. may also be issued in this regard by GSI for strict compliance. Any violation shall be strictly dealt with. Compliance by 30.06.2009.</p>	
2AG	<p>Guidelines for prompt and efficient handing of court cases.</p>	<p>It was pointed out to the GSI that in several court cases, the Ministry had committed in the Court to fulfill the directions in a time bound manner, but the same have not been implemented by the GSI. AS(M) directed that the Ministry should write to the DG, GSI, directing him to comply with the court directions in such matters within a given time frame, and inform the petitioner also. In case of contempt petition is filed, the court may be suitably apprised that DG, GSI had been directed and that he failed to comply</p>	<p>GSI to take requisite action in the matter.</p>

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.8.09.
		<p>with the court directions. AS (M) also directed that the Ministry has time and again issued various guidelines to deal court matters in a responsible way and even settling cases out of court but no report has been received by DG, GSI.</p> <p>The request be sent by 15.07.2009.</p> <p>A D.O. letter issued to DDG (P) on 24.07.2009.</p>	
3AG	Compliance of Hon'ble CAT, Lucknow bench order dated 29.04.09 in O.A. No. 500/98 filed by Sh. R.D.H. Tyagi		DPC proposal to be processed in the Ministry. There is a contempt case. Exact status be informed and what is required to be done.
4AG	Hon'ble High Court, Kolkata bench set aside the Order of Hon'ble CAT, Kolkata bench and remanded back the matter to the DPC for considering the case of Sh,. Souren Biswas for Promotion to the Post of		Review DPC proposal sent to UPSC.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status as on 25.8.09.
	Director (Geo-Chem.)		
5AG	Delay in filing of W.P. against Hon'ble CAT, Nagpur bench Order dt. 13.02.2008 passed in O.A. No. 2006/06 filled by Sh. K.R. Kataria.	Reply received from GSI. Under process.	GSI proposed to drop this item due to the demise of the person concerned. The issue may be examined

(F) Disciplinary cases.

S.No.	Action Point	Decision taken in the previous meeting	Review of status as on 25.8.09
1AJ	F.No. 9/6/2007-MII Fact Finding Enquiry into complaints against Shri K.P. Gautam, Director (P&A).	Reminder issued on 3.8.2009 for compliance report.	GSI to furnish status of all disciplinary cases to the Ministry by 26.8.2009.
2AJ	CBI's self – contained note regarding unauthorized pay fixation of Drillers, asking the Ministry to take such action.	Main file No. 27/85/2007-M.II given to Vig. Section.	
3AJ	CBI's self – contained	Awaited from GSI.	

S.No.	Action Point	Decision taken in the previous meeting	Review of status as on 25.8.09
	note regarding unauthorized recruitment of Group D employed, asking the Ministry to take such action as deemed fit.		
4AJ	F.No.9/2/2008-MII F.No.9/1/2009-MII F.No.9/4/2009-MII Draft prosecution sanction orders received from CBI, Kolkata against Shri K.P. Gautam, Director (Per.) and Shri Sanjiban Mazumdar, Sr. P.S.	Decision regarding suspension of other officers where Sh. N.K. Dutta in Disciplinary Authority has not yet been communicated. Reminder issued on 12.8.2009.	GSI to furnish status of all disciplinary cases to the Ministry by 26.8.2009.
5AJ	F.No.9/7/2007-MII Disciplinary proceedings against Shri K.P. Gautam, Director (P&A), GSI for making complaints against Dr. Pradeep Kumar, former Spl. Secy.(M).	Inquiry report be submitted by 30.06.2009. D.O. issued on 27.7.2009. Reminder issued on 12.8.2009.	IO may be asked to submit the enquiry report immediately.
6AJ	F.No.9/4/2007-M.II Disciplinary proceeding	Report is awaited from GSI.	IO may be asked to submit the enquiry report

S.No.	Action Point	Decision taken in the previous meeting	Review of status as on 25.8.09
	against Shri K.P. Gautam, Director (P&A), GSI for frequent tours to Delhi.	D.O. issued on 28.7.2009. Reminder issued on 12.8.2009.	immediately.
7AJ	F.No.9/11/2007-M.II Enquiry for wrong fixation of pay/pension of Shri S.N.Puri.	Report is awaited from GSI. Reminder issued on 12.8.2009.	-do-
8AJ	F.No.9/8/2008-M.II Disciplinary proceedings against Shri K.Parida for unauthorized leave.	Report is awaited from GSI. Reminder issued on 12.8.2009.	-do-
9AJ	F.No. 9/5/2009-M.II Complaint against Shri S. Radhakrishnan for unauthorized Bank loan. Information is awaited from GSI.	Report is awaited from GSI. Reminder issued on 12.8.2009	-do-
10AJ	F.No. 9/7/2009-M.II Discrepancies in leave Account/LTC in respect of P.M. Tejale, Ex-Director General, GSI,. Information is awaited from GSI.	Report is awaited from GSI.	-do-

(G) VIP References-

Sl No.	Action point	Decision taken in the previous meeting	Review of status as on 25.8.2009.
1A	<p>Information/comments from GSI are awaited in respect of the following VIP/PMO references:</p> <p>v) Reference from Shri Ram Chander Khuntia, MP regarding request for another medical examination of Ms. Sitoshna Sahoo.</p> <p>vi) Reference from Shri Dawa Narbula, MP regarding revision of rented building at Gangtok.</p> <p>vii) Ref. from Shri</p>	<p>DDG(P) assured to send suitable replies early.</p>	<p>AS (M) has again written a D.O. letter to DG, GSI on 6.8.09. No reply received from GSI so far.</p> <p>GSI to furnish the requisite information in respect of all VIP references by 31.8.2009. No VIP reference be kept pending for more than 2 months so that the reply be sent from Hon'ble MOM within 3 months time.</p>

	<p>Nandi Yellaiah, MP (RS) regarding creation of additional post of Superintendent at GSI Trg. Institute, Hyderabad to under consideration in terms of Razdan Committee Report.</p> <p>viii) Transfer of Dr. Indra Prakash, Director (Geology), GSI Gandhi Nagar Gujarat to Shillong.</p> <p>ix) Termination of services of Shri Manish Kumar Verma, Lab Asstt.</p> <p>x) Compassionate appointment of Shri Alok Anil Mane son of late Shri A.V. Mane, Ex-Lib. Information Asstt.</p>		
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	xi) Compassionate employment of Shri B.Rajesh in Geological Survey of India.		
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Decisions taken in the monthly review meeting for GSI held on 6th October, 2009 under the Chairmanship of Addl. Secretary (Mines).

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(A.) To review the action taken by the GSI on the targets given to the GSI vide Secretary (M) D.O. letter No. 27/52/2009- MII dated 9.6.2009.

Implementation of important High Powered Committee recommendations.

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
1	Organization of GSI in the form of Missions, giving Unit level staffing and budgeting	30.06.09	GSI to take action as under: (a) Dismantle all the Wings and all its human resources should be reallocated to the Regions, Missions and supports systems in this regard. Proposal for posting of key persons including DDG level officers to be submitted urgently. (b) Devise filing system and submission channels in Mission mode.	(a) Transfer posting order issued on 17.09.2009 under missions and supports systems. FSP is started under mission mode. (b) GSI to take immediate action on all the action points viz. reorganizing GSI in mission mode; budgeting in mission mode; nominating mission heads; and placement

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
			<p>(c) Carry on exercise to do budgeting for various activities in Mission mode.</p> <p>(d) Set out quarterly targets for every Region for various</p>	<p>of people in mission mode. It was decided that GSI portal should have full particulars of GSI officers i.e. e-mail, phone number etc. for proper communication.</p> <p>(c) Further, in the context of the Standing Committee meeting, Consultative Committee meeting and Mid-term Plan Discussions, the documentation should be on mission mode basis. The paper presentation to be made for the Parliamentary Standing Committee meetings as provided to Planning Commission. It was decided that all HODs shall come to attend Parliamentary Standing Committee meeting.</p> <p>(d) GSI to also constitute a team of four officers</p>

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
			<p>activities to be set for each mission and fix the same in the identified the team of officers involved.</p> <p>(e) In order to streamline the efforts of GSI in working with the Ministry, GSI to strengthen its Delhi Liaison office by 30.06.2009 positively.</p>	<p>representing PPM, Personnel. IT and Training Divisions, to represent GSI and speak on its behalf in various forum viz. Planning Commission, Standing Committee and Consultative Committee. HODs of each region will be responsible for their activities under mission mode.</p>

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
2	Creation of 3 Support Systems to provide Administrative, S&T and Policy support, and their relocations as per Report.	30.06.09	Same as above. GSI was expected to issue orders by 15.07.2009.	Action to be taken as per action point no. 1 above.
3	Proposals to declare GSI as an attached Office	15.06.09	Functioning based on Attached Office has not been started fully. All DPC cases except those relating to ACC may henceforth be dealt by DDG (P) at Delhi office. Sr.DDG/DDG (HOD) powers be proposed.	(a) There is no progress in the matter, GSI needs to start functioning with the authority of an Attached Office. The Delhi Office needs to be adequately strengthened and an HOD for Delhi Office be nominated immediately. GSI also to define there science policy in clear terms. (b) It also needs to be ensured that there is an effective linkage between the Delhi Office and the Ministry. In Liaison Office none is posted. Also no body presenting

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				<p>Liaison Office was present in the meeting despite of standing instructions. The reasons may be informed and effective liaison with all concerned in MOM be ensured.</p> <p>(c) The Science Policy Division in DGCOD needs to be activated, and some of the meetings attended by Director (T) needs to be managed by this Division.</p> <p>(d) The GSI's documentation in terms of filing, noting and drafting leaves a lot to be desired and at times it is very difficult for the Ministry to take a decision.</p> <p>The officers/staff posted in the Delhi office should be strategically deployed so as to bring out best results.</p>
4	Completion of merger of Engineering	30.06.09	i) Proposal for the posts of Head Mechanic and Drilling Assistant that have been left	(i) AS(M) has decided that condemnation action to be taken immediately for surplus

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
	and Drilling Divisions, and winding up of workshops		<p>out in the merger notification of Drilling & Mechanical has not been received form GSI. This may be expedited.</p> <p>ii) Status of finalization of seniority list may be sent as no DPC can be held without approved seniority list.</p> <p>iii) Status for deployment of workshop personnel in Drilling be informed.</p> <p>iv) Details of the present deployment and utilization of workshop personnel to be intimated. Task of deployment of workshop personnel in Drilling was be completed by 31.07.2009.</p>	<p>vehicles.</p> <p>(ii) It has also been decided to conduct special audit for booking of expenditure under head of P.O.L/O.E. for GSI vehicles.</p> <p>(iii) Status report for field deployment of workshop stall to be sent by 15.10.2009.</p> <p>GSI to categorically inform the Ministry about the following actions:-</p> <p>a) whether <i>inter se</i> seniority of the personnel of the merged streams has been finalized and objection if any invited from the personnel concerned.</p> <p>b) whether workshops have been closed.</p> <p>c) whether the workshop staff sent for training.</p> <p>d) the matter regarding disposal of equipments,</p>

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				<p>machinery etc. to be taken up with the Metals and Scraps Trading Corporation and deadline for actual disposal of the equipments fixed by 30th September, 2009 shall be met. There shall be no slippage.</p> <p>e) GSI to give a status report immediately on what has been done in the last two months and what is proposed to be done in the next one month.</p>
5	<p>Formulation of new Recruitment Rules and declaration of Organized Service for the:</p> <p>(e) Geophysics and</p>			

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
	Chemistry stream - (f) Engineering stream Cadre restructuring. RRs for Group 'B' & 'C'.	30.06.2009 15.07.2009 31.07.09	a) RRs have been submitted for the approval of Hon. MOM. b) Cabinet Note under preparation. Schedule dates to be provided by GSI for submission of RRs	a) RRs approved by Hon'ble MOM and referred to DOPT for vetting. b) Cabinet Note to be issued today on 6.10.2009. DDG (P) has assured that RR for Group 'B' & 'C' shall be submitted in October, 2009.
6	Revamping of procurement system	30.06.09	It was informed that the proposal is under examination by Dir (T).	Dir (T) to expedite.
7	Revamping of training system and creation of Regional Training Institutes.	15.07.09	Holding of TPCC meeting to ensure operationalisation of Regional Centres, training to State DGMs and to create facilities to accommodate large batches of Geoscientists as per GSI's recruitment plan.	AS(M) has desired that training in ISTM to be provided to one/two Director level officers from Scientific stream to handle matters relating to Finance. Trained officers from ISTM shall also impart training within their attached region.

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
			Resolution for TAC to be revised by GSI in the light of resolution of TPCC.	To be expedited. Meeting of TPCC fixed on 10.9.2009. However agenda yet to be received. Agenda item must include revamping proposal.
8	Setting up of Training Policy and Coordination Committee.	30.06.2009	Same as above.	<p>(a) Training Policy to be put up immediately. Mr. Khurana to work on a) draft training calendar, b) agenda for TPPC meeting and c) training needs of the State Government.</p> <p>(b) TPCC meeting held on 10.9.2009.</p> <p>(c) A training module to be developed for GSI officers on attitudinal change and art of living.</p>
9	Proposal for formation of Indian Geosciences Congress.	31.07.09	It was informed during last meeting that proposal will be sent by 31.07.2009.	To be anchored by GSI. Science Policy Division, GSI to prepare a draft proposal. GSI has been directed to refer science policy text of DOD

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				and MoE.S..
10	<p>Dissemination of Geoscientific information.</p> <p>Action Plan giving month wise, region wise target for uploading of specific items of data on maps and reports etc. and population of data basis for Intranet applications.</p>	30.06.09	The Completion Report and Action Plan submitted by GSI is not up to the mark; the same may be resubmitted.	<p>(a)AS(M) has sent an e-mail to all HODs with regard to the GSI portal. The contents of the portal seems to be very poor in that there are no photos, no maps and no connectivity with the intranet. All HODs to acknowledge and respond to AS(M)'s e-mail by 10th September, 2009.</p> <p>(b)HODs meeting to be held monthly by DG and with participation of AS(M) on quarterly basis. The next quarter HOD meeting to be held in Delhi in November, 2009. Minutes to be put up on GSI Portal.</p> <p>(c)Each HOD to hold monthly meeting with its regional offices. Copies of the minutes to be sent to DG and AS(M) by e-mail; minutes to be put up on GSI Portal.</p> <p>Deadline for the complete</p>

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				functioning of GSI portal is fix on 31.12.2009.
11	Strengthening of Finance Wing and budgeting procedures.	30.06.09	Proposal may be sent urgently.	AS(M) has directed GSI to assign duty of Director (F) for regions to Director level officers. AS(M) has also desired that training in ISTM to be provided to one/two Director level officers from Scientific stream to handle matters relating to Finance.
12	Selection of Group C etc. posts through SSC	31.07.09	Information awaited from GSI. Justification of revival not received. Explanation of officers for the lapse of post to be received.	GSI to expedite decision taken in last meeting by 15/9/2009. Further it was decided that Central Recruitment be restore to GSI and recruitment for Group `C` posts be made centrally and deployed to regions after appointments.
13	Condemnation of vehicles and outsourcing thereof.	30.06.09	It was informed by the GSI that the action is under way and compliance would be sent well within the due date. The expenditure of vehicles meant for office use should be met strictly	A well conceived plan may be prepared for condemnation of vehicles in a time bound manner. A status report – separately for field vehicles and office vehicles - may be furnished to the Ministry

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
			<p>under the head “OE” and not from the “POL” head. This was objectionable from audit point of view. A compliance report was to be sent on 01.07.2009 has not yet been received.</p>	<p>immediately. The status report should include the authorized strength, the required strength and the plan for outsourcing in respect of each Region by 31.08.2009.</p> <p>Besides, a report on the vehicles still kept in workshop for repairs may be submitted along with details since when they are under repair and why the same have not been sent outside for repairs. Exhaustive list- workshop wise may be furnished. It may also be informed whether vehicles meant for office purpose are still being operating and repaired by POL Heads. It is proposed to get special audit conducted in the matter. The information may be furnished by 15.10.2009.</p>
14	<p>GSI to submit action plan for Goals. Milestones and strategies for different Missions spelt out in chapter VII of the HPC to be</p>		<p>GSI to report action.</p>	<p>A meeting of the Modernization Committee to be convened in September, 2009, without further delay.</p> <p>DG, GSI has been directed to identified areas for</p>

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
	incorporated.			Modernization by 31.10.2009
15.	Proposal for Survey, Drawing, Legal, MMD, Finance, Administrative streams etc. to be submitted.	16.08.09	GSI to report action taken.	<p>GSI to report action taken for amendments of RRs based on HPC recommendation, by 10.09.2009. All matters in HPC pertaining to one stream be sent together to have holistic approach.</p> <p>AS(M) has decided that all RRs have to be examined and put up by administrative divisions of the Ministry.</p>
16.	To open Geochemical & Coal units in regions and made operational.	1.09.09	-do-	<p>Before start of the Field Season Programme (FSP) Geochemical & Coal units should be opened. GSI to act fast.</p> <p>Functioning of AMSE Wing has already been existing in decentralized manner. For regional functioning of Coal</p>

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				<p>Wing, a report is to be submitted by Shri G. Das Gupta, Director, Liaison Office, New Delhi.</p> <p>It has also been decided while posting Group `C` staff of Coal/AMSE Wing option shall be obtaining from employees before orders. Deployment in regions of Group `C` employees from Wings their seniority with others shall not be affected.</p>
17.	GSI to submit action plan for getting chemical facilities through outsourcing under NGCM programmes	15.08.09	-do-	GSI to assess the volume of work, budget involved, personnel required and the time by which the NGCM programme can be completed. Remaining analysis of the samples may also be done. Thereafter to follow up the procedure of calling the expression of Interest. Request

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting	Review of status as on 5.10.09
				for proposal for which GSI may form a team having an expert from within or outside GSI. This may not be restricted to NGCM only.
18.	Transfer Policy for group A&B in GSI.	20.08.09	-do-	<p>The existing transfer policy of GSI is unclear, un-transparent and to an extent unfair. The NE policy in particular is demotivating. GSI to work on its transfer policy afresh.</p> <p>AS(M) has reiterated to make clear and transparent transfer policy.</p> <p>Draft policy submitted by GSI is under examination.</p>

AS(M) has desired that an anomaly committee may immediately be setup in GSI to review anomalies coming out of recommendations of 6th CPC.

Due to busy schedule of AS(M) meeting was concluded after review of above mentioned points and remaining action points were left unattended.

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Minutes of the Monthly Administrative Meeting of GSI held on 13.01.2009 in the Chamber of Special Secretary (Mines)

The meeting was held under the Chairmanship of Special Secretary (Mines). At the outset following emerging issues were discussed.

(a) Rolling Contingent Advance (RCA):

Special Secretary (Mines) observed the problem is being faced by field officers by G.S.I on the issue of Rolling Contingent Advance (RCA). The D.G, GSI stated that the inadequacies experienced at present in this regime arises in the states where there is no PAO. A part from this due to non-availability of core banking facilities of UCO Bank in some parts of the country. This results in delay in settling bills against RCA and consequent delay in getting further advance.

Special Secretary (Mines) desired that the inadequacies of the current RCA regime is required to be addressed taking into all aspects including the present banking / PAO facilities etc. and a detailed note within next two days in this regard may be submitted so that the same would be sorted out if need be by taking up the same with the CGA, Department of Banking etc.

(Action: DDG(F) and DG, G.S.I)

(b) Field Season Programme (FSP):

Special Secretary (Mines) mentioned in the Transfer Policy the FSP was being change to 1st April from 2011 onwards. He stated that this had been done as a result of a lot of discussion of an informal nature. The same was discussed in depth in a meeting in WR with ADG(PPM) and DDG(TI) were present and the issues which emerged in favour are under:-

- Better budgeting and accounting (including RCA adjustments)
- Better accountability in terms of Planning Commission Annual Report, ACRs etc.
- Transfer to be effected in season based on ensuring FSP requirements.
- Pre-FSP survey and collection of material etc so that field work could be properly planned. This enabled increase productivity during Oct-March as well as better quality out put.

Special Secretary (Mines) clarified that starting the FSP from April did not mean that activities being done earlier in October would be done in April. He stated that the Field season were objectively determined based on local climatic conditions. As such he addressed that GSI needed to examine, for separate climate regions, what actually needed to be done at what times and field seasons for the area should be determined accordingly. Care had to be taken so that report writing was done when all outputs were available since quality of report should not go down; rather there was need for improvements. It was possible that the natural cycle for a FSP items was more than one year (eg. 15 or 18 months). As such overlap of old and new should be structured by providing for continuation or balance work into the next FSP. The merits and demerits, modalities, on the issue of switchover of the field season year from 1st October – 30.09 to Financial Year has not yet been systematically worked out. He stated that as same divergent views on the pros and cons of the existing system emerges, GSI needs to formalize the views with supporting data based on month by month cycle of present activities being carried out by G.S.I. in various States/regions including Tamilnadu, NE States and for Glaciology Studies. A comprehensive formal note on this issue may be submitted by the end of January, 2010.

(Action: G.S.I)

(c) E.C.S:

For switching over to E.C.S system for disbursal of salary and related dues of employees, it was informed that approximately 90% of the disbursal are now being made by cheque and 5% by ECS and cash respectively. On the question of difficulties being experienced to complete switchover to ECS, it was stated that the authorized UCO Bank does not have adequate IT infrastructure. It is instead issuing a consolidated cheque in respect of all employees who have open account with a particular branch of UCO Bank. Perforce the employees have to open account with that branch of UCO bank, GSI officers have all India transferability and they have to manage many bank accounts due to poor infrastructure of UCO Bank. It was also informed that ATM counters of UCO Bank do not work efficiently as there is network connectivity problems etc.. The Number of branch are few and the facilities are not wide spread and thus the officials are facing a lot of difficulties with the bank. Special Secretary (Mines) stated that during his visit to Zawar GSITI, the new trainees has also explained the difficulties face by them since there salary were paid in CHQ/ TI. He asked that the respective HODs be designated as nodal officers for switching over to payment in ECS mode by March 2010. He desired the DG, GSI to send clear message to all for full compliance of this direction. A write up of all the problems faced with Bank giving all details may be sent to Ministry by 31.1.2010, so that the matter can be taken up with CGA to change the Bank.

(Action: DG, G.S.I)

(d) Monthly DO to Secretary (Mines):

Director (SK) brought out that the information on DPC sent in the prescribed format more often than not is incomplete. In certain cases, the requisite column is left blank and in some other matter, the prescribed formats are changed. Further, information on various proposals are considerably delayed and the D.O. giving status for Dec. 09 has not been received. Special Secretary (Mines) has taken a strong exception to this and desired that DG, GSI should in response to D.Os of the officials, scrutinize the enclosures and the information sent to the Secretary of the Ministry. He further advised that the DG should be asked to address one

D.O. per month giving status of all subjects in Annexures to the D.O. Director (SK) to inform Annexure to DG

Director (SK) mentioned that there are considerable delays in many DPC proposals and in some cases the DPC proposal for the year 2008-09 has not been received. More often the proposal for DPC sent to the ministry/UPSC is incomplete. The UPSC considers proposals on completion of all formalities including ACRs. In number of cases the delay was due to incomplete ACR. Special Secretary (Mines) observed that the seriousness with which such cases are to be viewed is lacking on the part of officers. He remarked that there is lack of ownership and monitoring of work undertaken by the officers of GSI. He asked DG, GSI to convey the message loud and clear and it should be visible and there would be 'no tolerance' for such lackadaisical attitude on the part of the officers henceforth.

(Action: DG, G.S.I)

(Action: Dir. (SK))

(e) Amendment of Recruitment Rules of Group 'B', 'C' & 'D':

Director(SK) mentioned that the amendment of recruitment rules of Group 'B', 'C' & 'D' was necessitated after H.P.C recommendation. However, as this is not forthcoming from GSI, he in consultation with DDG (P) made a detailed plan to work it out in the Ministry by deputing teams conversant with RR in various disciplines. This is primarily to obviate the delay and back and forth cross references between the Ministry and GSI. DDG (P) made out the schedule of visits by various teams in Delhi. Some work in this regard was carried out but in the absence of any officer from the administrative side for coordination in the team conversant with RR to the activities guide the team members appropriately the work remained sketches. Moreover, the schedule of the team visit has also not been adhered to. Special Secretary (Mines) emphasized that the amendment to recruitment rules is primarily the job of the personnel wing of GSI and as the Ministry is only facilitating the process so that the work could be expedited. GSI should take appropriate steps to do the needful by involving the officers from the administration division who would scrutinize the various aspects of recruitment rules and maintain priority in different disciplines and send the proposals of all the disciplines by the end of the month, after scrutinizing the same at the appropriate level. Time bound programme fixed earlier be adhered to. Time limit fixed be adhered to.

(Action: Dir., GSI & DDG (P), G.S.I)

(f) Major works:

It has been mentioned by GSI that the construction work has already in progress in Hyderabad office building. Director (SK) desired that PERT charts of this and proposed construction activities for Shillong may be submitted by GSI to monitor the same. Special Secretary

(Mines) stated that he will review the position of construction at Hyderabad during his visit on 20.01.2010. The same may be kept ready. Further training centre at Hyderabad is a big construction activity and foundation for the same may be laid by leading dignitaries.

(Action : DG, G.S.I)

The agenda were taken up for discussion. The decision was summarized as under:-

(A.) To review the action taken by the GSI on the targets given to the GSI vide Secretary (M) D.O. letter No. 27/52/2009- MII dated 9.6.2009.

Implementation of important High Powered Committee recommendations.

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
1	Organization of GSI in the form of Missions, giving Unit level staffing and budgeting	30.06.09	GSI to take action as under: (a) Dismantle all the Wings and all its human resources should be reallocated to the Regions, Missions and supports systems in this regard. Proposal for posting of key persons including DDG level officers to be submitted urgently. (b) Devise filing system and submission channels in Mission mode. (c) Carry on exercise to do budgeting for various activities in Mission mode.

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
			<p>(d) Set out quarterly targets for every Region for various activities to be set for each mission and fix the same in the identified the team of officers involved.</p> <p>(e) In order to streamline the efforts of GSI in working with the Ministry, GSI to strengthen its Delhi Liaison office.</p>
2	Creation of 3 Support Systems to provide Administrative, S&T and Policy support, and their relocations as per Report.	30.06.09	<p>Same as above.</p> <p>GSI was expected to issue orders by 15.07.2009.</p>
3	Proposals to declare GSI as an attached Office	15.06.09	Functioning based on Attached Office has not been started fully. All DPC cases except those relating to ACC may henceforth be dealt by DDG (P) at Delhi office. Sr.DDG/DDG (HOD) powers delegated, performance feedback.
4	Completion of merger of	30.06.09	i) Proposal for the posts of Head Mechanic and Drilling Assistant has been received form GSI. File

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
	Engineering and Drilling Divisions, and winding up of workshops		<p>is submitted. (IF Division MOM)</p> <p>ii) Status of finalization of seniority list may be sent as no DPC can be held without approved seniority list.</p> <p>iii) Status for deployment of workshop personnel in Drilling be informed CHQ only 3 out of 56 and in SR only 14 out of 34 joined training in Drilling Fields. Task of deployment of workshop personnel in Drilling was to be completed by 31.07.2009.</p>
5	<p>Formulation of new Recruitment Rules and declaration of Organized Service for the:</p> <p>(g) Geophysics and Chemistry stream-</p> <p>(h) Engineering stream</p> <p>© Cadre restructuring.</p> <p>RRs for Group</p>	<p>30.06.09</p> <p>15.07.09</p>	<p>a) RRs have been submitted to DOPT.</p> <p>b) Cabinet Note circulated to various Ministries for comments.</p>

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
	`B' & `C'.	31.07.09	Draft RRs under progress, on approval of these RRs from DG/DDG(P) to be submitted to the Ministry. GSI has been asked to furnish a schedule for the submission of draft RRs for each stream after approval of DG/DDP(P),GSI.
6	Revamping of procurement system	30.06.09	Action: Dir (T).
7	Revamping of training system and creation of Regional Training Institutes.	15.07.09	Holding of TPCC meeting to ensure operationalisation of Regional Centres, training to State DGMs and to create facilities to accommodate large batches of Geoscientists as per GSI's recruitment plan. Resolution for TAC to be revised by GSI in the light of resolution of TPCC. TPCC meeting held on 23.12.2009.
8	Setting up of Training Policy and Coordination Committee.	30.06.09	Same as above.
9	Proposal for formation of Indian Geosciences	31.07.09	Mission and Objects have been set (Information – Advisor, TPPC). GSI has to frame regulation.

Sl No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
	Congress.		
10	Dissemination of Geoscientific information. Action Plan giving month wise, region wise target for uploading of specific items of data on maps and reports etc. and population of data basis for Intranet applications.	30.06.09	The Completion Report and Action Plan submitted by GSI is not up to the mark; the same may be resubmitted.
11	Strengthening of Finance Wing and budgeting procedures.	30.06.09	Director level officers from scientific streams have been posted to Regional Finance Wings. Performance feed back from GSI.
12	Selection of Group C etc. posts through SSC	31.07.09	Justification of revival not received. Explanation of officers for the lapse of post to be received. DDG(P) has stated that after approval of sanction strength as per recommendation of HPC for group 'C' posts, matter will be pursued with SSC.
13	Condemnation	30.06.09	A D.O.letter has been issued to Sr.DDG(STSS) to

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
	of vehicles and outsourcing thereof.		condemn 15 vehicle each per Region and 30 vehicle for CHQ per month, so that within two/three month time condemnation work is done. The expenditure of vehicles meant for office use should be met strictly under the head “OE” and not from the “POL” head.
14	GSI to submit action plan for Goals. Milestones and strategies for different Missions spelt out in chapter VII of the HPC to be incorporated.		GSI has started functioning in Mission Mode. Feed back on action plan for Goals. Milestones and strategies for different Missions to be obtained.
15.	Proposal for Survey, Drawing, Legal, MMD, Finance, Administrative streams etc. to be submitted.	16.08.09	GSI to report action taken.
16.	To open Geochemical & Coal units in regions and made	1.09.09	-do-

SI No	Action point	Target date for GSI to send proposal	Decisions taken in the previous meeting
	operational.		
17.	GSI to submit action plan for getting chemical facilities though outsourcing under NGCM programmes	15.08.09	-do-
18.	Transfer Policy for group A&B in GSI.	20.08.09	GSI has submitted transfer policy which is under examination.

(B): SS(M) - Other Items discussed during last monthly meeting.

S. No.	Action Point	Decisions taken in the previous meeting
2SS	Utilization of IP Telephony	SS(M) directed that henceforth GSI should restrict STD facility to all such officers who have been provided with IP Telephony, this is also to be used for FAX.
3SS	History of Posting (HOP) of GSI officers not maintained.	Each Region has to feed data for HOP by 15.01.2010 for Group A & B. By 31.3.2010 HOP data for C & D, entry to be done by outsourcing.
5SS	SS(M) stated that GSI shall gear up and to take proactive action, any failure or any lapses in initiating timely action would attract strict disciplinary action. GSI through training programmes, by courses held in other institutes where the officers would get an opportunity to meet officers from other organisations. It was held that such interaction would help in developing a mindset which is much more optimistic and worked towards solving the problems.	GSI to furnish compliance report regarding training proposal to their officers in ISTM/IIPA.

6SS	Liaison Office which shall ensure sending of proposals/ compliance of these minutes. The same shall proactively involve Officers there in must visit Ministry on daily basis.	SS(M) has desired that functioning of Liaison Office be coordinated by an officer of Director level. It has been decided to have a separate meeting for the all offices in the Liaison Office, New Delhi.
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(C) DPC/DR/Establishment matters

S. No.	Action Point	Decisions taken in the previous meeting	Review of status
1AV	Departmental Promotion –ACC cases	It was clarified to the GSI that due date of submission of proposal to the UPSC is July 2009 for the current year and accordingly the GSI should send its proposals immediately.	DPC proposals have been delayed by more than 6 months (due date was 30.6.2009). Documents relating to Seniority list of Chief Engineering have not yet been received, pending proposal/information may be sent immediately. Proposal for relaxation of eligibility criteria of

S. No.	Action Point	Decisions taken in the previous meeting	Review of status
			DDG(Geology) for the year 2010-11 may be sent. DG,GSI shall ensure that the section dealing with the DPC cases be provided all office equipments including computer by 31.01.2010
2AV	Departmental Promotion Non-ACC cases		Status may be informed by DG, GSI in the proforma provided by this Ministry as per instructions issued vide SS(M) D.O. letter dated 20.12.2009. Group ‘C’ DR requirement to be sent to SSC. HOD of regions to review vacancy position and to suggest to DG, GSI what type combined exams to be conducted by SSC.

(D) Construction and Financial Matters

It was pointed out that the GSI was not preparing the proposals properly, and serious deficiencies have been noticed. These include lack of CPWD approved plan, land audit reports land records and land accounting, also there are no timely fund utilization which leads to cost over-runs etc. Item wise decisions taken in the meeting are as under :-

S. No.	Action Point	Decision taken in the last meeting	Review of status
3AR	Construction of Chemical Lab Complex, Bangalore	A meeting held on 17.08.2009 with DDG(HOD), Bangalore.	Fresh proposal to be submitted as construction auditorium has been dropped and to include a Conference Hall vertically above the chemical lab. .
7AR	Revalidation for the construction of boundary wall on plot at Aliganj, Lucknow.	DG, GSI to revalidate the financial sanction.	GSI has informed that funds are not available in Minor Works. A request letter for re-appropriation of funds to Minor Works be sent by GSI.
9AR	Audit Para regarding vacant GSI residential Qrs. At Hyderabad.	It was observed that the Ministry had directed the GSI two years ago to fix responsibility on the concerned officers who were responsible for building excess houses. However, the GSI had not taken any action so	GSI has again failed to submit information. To be submitted by 31/08/2009.

S. No.	Action Point	Decision taken in the last meeting	Review of status
		<p>far. AS(M) conveyed his extreme displeasure and directed that if the action is not initiated within 15.07.2009, then the DG, GSI/ DDG (Op) Hyderabad would be directly held responsible for not fixing responsibility and action initiated against them. It may also be explored whether officers not owning their accommodation in Hyderabad can be forced to occupy these vacant quarters.</p> <p>No action taken report sent by GSI.</p>	
11AR	Approval for purchase of land at Guwahati for Assam Geology Projects.	SS(M) directed that DG, GSI may take up the matter with the State Government of Assam during the visit of Secretary (M) to Assam.	<p>It is understood that four (4) bigha land at Dakhsin Gaon, Guwahati, has been issued to GSI.</p> <p>No action can be taken report sent by DG, GSI.</p> <p>GSI requested to state if there is any</p>

S. No.	Action Point	Decision taken in the last meeting	Review of status
			requirement of funds for the land from Revenue Department.
12AR	Condemnation of Vehicles.		Target set to condemn 15 vehicles per month per HOD and 30 vehicles for CHQ. Sr.DDG (STSS) to send information in the prescribed proforma.
13AR	Training of Workshop personnel.		After training deployment to drilling sites. Only 4 out of 56 in CHQ and 14 out 34 in Southern Region have been reported for training. Management in GSI to complete deployment by 01.02.2010.
14AR.	Auction of workshop machinery.		Target date January'2010 for final auction. Status to be reported by Sr.DDG (STSS).

S. No.	Action Point	Decision taken in the last meeting	Review of status
15AR.	Out sourcing of vehicles.		Status to be reported by Sr.DDG (STSS).
17AR.	Out sourcing.		GSI yet to send proposal for engaging students from Universities on contract basis, or for asking the services of retirees. Dir. (SK) mentioned that C-TEMPO will be empanelling consultants and retired GSI officers can also empanel themselves.
18AR.	Provision of TA/DA to State Government Officials.		Information asked from GSI vide letter dated 26.11.2009 has not been received as yet. May be sent by 31.01.2010. May be sent by 31.01.2010.

(E) Other Important Matters

S. No.	Action Point	Decisions taken in the previous meeting	Review of status
1AG	Regularization of casual workers.	GSI would not appoint Committees on such issues where clear guidelines exist, A reference to DOPT or concerned departments	No compliance report received. May be sent by 31.01.2010.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status
		may be requested if it cannot be resolved. A separate O.M. may also be issued in this regard to GSI for strict compliance. Any violation shall be strictly dealt with. Compliance by 30.06.2009.	
3AG	Compliance of Hon'ble CAT, Lucknow bench order dated 29.04.09 in O.A. No. 500/98 filed by Sh. R.D.H. Tyagi		After promotion Compliance report furnished to CAT, Lucknow. Contempt petition yet to be dropped.
4AG	Hon'ble High Court, Kolkata bench set aside the Order of Hon'ble CAT, Kolkata bench and remanded back the matter to the DPC for considering the case of Sh,. Souren Biswas for Promotion to the Post of Director (Geo-Chem.)		Review DPC proposal sent to UPSC.
5AG	Delay in filing of W.P. against Hon'ble CAT, Nagpur bench Order dt. 13.02.2008 passed in O.A. No. 2006/06 filled	GSI proposed to drop this item due to the demise of the person concerned.	DO letter was issued. Reply awaited.

S. No.	Action Point	Decisions taken in the previous meeting	Review of status
	by Sh. K.R. Kataria.		
6AG	Dismissal of SLP against Sh. Kanhaiya Singh	D.O. letter dated 15.09.09, 01.10.09, 30.10.09, 19.11.09 sent to DG, GSI for departmental enquiry	Will be taken in QPR
7AG	Disposal of O.A. No. 213/09 filed by Smt. Sheela Devi in CAT, Principle bench, N.Delhi	D.O. letter dated 23.12.09 sent to DG, GSI to conduct a detailed enquiry on the lapse for not filling of C. Affidavit more about 10 months.	Will be taken in QPR

(F) Disciplinary cases.

S.No.	Action Point	Decision taken in the previous meeting	Review of status
1AJ	F.No. 9/6/2007-MII Fact Finding Enquiry into complaints against Shri K.P. Gautam, Director (P&A).	Reminder issued on 3.8.2009 for compliance report.	GSI to furnish status of all disciplinary cases to the Ministry by 26.8.2009. Awaited from GSI.
2AJ	CBI's self – contained note regarding unauthorized pay fixation of Drillers, asking the Ministry to take such action.	Main file No. 27/85/2007-Vig. Section returned the file.	CVC comments obtained needful is being done.
3AJ	CBI's self – contained note regarding unauthorized recruitment	Awaited from GSI.	Reply from GSI is still awaited.

S.No.	Action Point	Decision taken in the previous meeting	Review of status
	of Group D employed, asking the Ministry to take such action as deemed fit.		
4AJ	F.No9/2/2008-MII F.No.9/1/2009-MII F.No.9/4/2009-MII Draft prosecution sanction orders received from CBI, Kolkata against Shri K.P. Gautam, Director (Per.) and Shri Sanjiban Mazumdar, Sr. P.S.	Decision regarding suspension of other officers where Sh. N.K. Dutta in Disciplinary Authority has not yet been communicated. Reminder issued on 12.8.2009.	GSI has been asked to furnish status of all disciplinary cases to the Ministry immediately.
5AJ	F.No.9/7/2007-MII Disciplinary proceedings against Shri K.P. Gautam, Director (P&A), GSI for making complaints against Dr. Pradeep Kumar, former Spl. Secy.(M).	Inquiry report be submitted by 30.06.2009. D.O. issued on 27.7.2009. Reminder issued on 12.8.2009.	Inquiry report has been sent to the Charged Officer for comments/representation.
6AJ	F.No.9/4/2007-M.II Disciplinary proceeding against Shri K.P. Gautam, Director (P&A), GSI for frequent tours to Delhi.	Report is awaited from GSI. D.O. issued on 28.7.2009. Reminder issued on 12.8.2009.	Inquiry report is awaited.

S.No.	Action Point	Decision taken in the previous meeting	Review of status
7AJ	F.No.9/11/2007-M.II Enquiry for wrong fixation of pay/pension of Shri S.N.Puri.	Report is awaited from GSI. Reminder issued on 12.8.2009.	GSI is yet to repond.
8AJ	F.No.9/8/2008-M.II Disciplinary proceedings against Shri K.Parida for unauthorized leave.	Report is awaited from GSI. Reminder issued on 12.8.2009.	GSI submitted reply, to be examined.

The meeting ended with a vote of thanks to the Chair.