

No. 13/4/2009-Admn.

Government of India

Ministry of Mines

Shastri Bhavan, New Delhi.

Dated the 7th July, 2009.

To

All concerned.

Subject: **Comprehensive ANNUAL MAINTENANCE CONTRACT [CAMC] for maintenance and repair of UPS, Invertors for the period of one year installed at Shastri Bhawan & CGO Complex office, New Delhi.**

Sir,

Sealed quotations are invited from reputed/registered firms for award of comprehensive Annual Maintenance Contract for maintenance & repair of UPS, Invertors of various ratings installed in the Ministry of Mines, Shastri Bhavan & its office located at CGO Complex as per details mentioned at appendix 'A' for a period of one year from the date of award of the Contract. The prospective firms should have at least Five [05] years experience of supply, maintenance and repair in Government Departments and should furnish a copy of the PAN, Service Tax Registration and "Experience Certificate" from their respective organizations, while submitting their quotations.

2. It is, therefore, requested to send the rates/quotation for the above mentioned services in a sealed cover so as to reach the undersigned in Room No. 312, D wing, Shastri Bhavan, New Delhi – 110001 by 12.00 hours by **13.07.2009**. The quotation and its envelope must be super-scribed "**QUOTATIONS FOR ANNUAL MAINTENANCE CONTRACT FOR UPS & INVERTORS**". Earnest Money of Rs.5,000/- (Rs. Five thousand only) may please be attached with the quotation in the form of Demand Draft in favour of "**Pay & Accounts Officer, Ministry of Mines**". The quotations should also indicate the response time and service commitment. The tenderers should have sufficient staff and communication facilities to respond to breakdowns in shortest possible time.

3. The Ministry reserves the right to reject any or all quotations without assigning any reasons thereof.

Contd.....2/-

= 2 =

4. The quotations received will be opened at 4.30 PM on the **14.07.2009** in the above cited Room. The tenderers or their representative may, if they so desire, be present at the time of opening of quotations.
5. A copy of Terms & conditions is enclosed.

Yours faithfully,

(Pramod Chand)
Under Secretary to the Government of India
Tele: 23384743

Copy to :-

1. The Director (NIC) with a request to upload the aforesaid notice on the website of the Ministry for a period of seven days for wider publicity.

Terms & Conditions of the Contract

- 1) The firm will be required to undertake repairs/servicing of UPS, Invertors at Shastri Bhawan & office located at CGO Complex, New Delhi or any other location as decided by competent authority.
- 2) No transportation charges will be allowed to the firms for attending the repairs or for transportation of UPS, Invertors taken out for repair at their workshop by the contractor.
- 3) Representative of the firm will not remove any part(s) or whole from the equipments without permission of the competent authority in the building where the equipments are installed.
- 4) The rates will be for a period of one year and the firm will not be allowed to increase the rate once approved for a period of one year. The firm will have to handover all equipments in working condition on the last day of contract to user section and will obtain a certificate from user section that the equipment installed in their section is working in good condition.
- 5) The award of CAMC to a firm which include agreement to replace parts like Power circuit, Main circuit, charging circuit, Transformer, wiring (internal) excluding Batteries required for running the equipment under the CAMC. The tenderer will have to use original spare parts as required to run the equipments.
- 6) The firm will intimate their registration number, sales tax number, PAN, work contract number, service tax registration number with the tender papers.
- 7) The successful tenderer would be required to deposit an amount of Rs.10,000/- (Rs. Ten thousand only) in the shape of Fixed Deposit with any of the scheduled Bank pledged in the name of the undersigned which will be released on the successful completion of the contract.

Contd....2/-

= 2 =

- 8) The existing numbers of UPSs & Invertors mentioned in Appendix - A may change during the currency of the contract. For any such alterations, intimation shall be given to the contractor and if any new addition is not maintained through warranty clause but through AMC, charges for maintenance shall be payable to the contractor at the rates agreed upon. Similarly, the deletion shall also be intimated to the contractor and charges shall be deducted for the purpose of payment to contractor.
- 9) The firm will have to repair the equipment within 24 hours of its complaint. If not, the Ministry will get repairs carried out from outside and the expenditure so incurred on such repairs will be deducted from the AMC payment, due to the firm.
- 10) Conditional tender will not be entertained. Similarly, quotations received after stipulated date and time will also not be considered under any circumstances.
- 11) The representatives of the firms may inspect all the UPS and Invertors on any working day by obtaining appointment from Section Officer(Admn.) before they submit their rates for AMC.

(Pramod Chand)
Under Secretary to Government of India

Enclosure to F.No.13/4/2009-Admn.

APPENDIX-A

UPS						
S.No.	Rating	Quantity	AMC charges per unit (in Rs.)			
1.	500 VA	59				
2.	625 VA	63				
3.	1 KVA	13				
4.	2 KVA	02				
INVERTORS			AMC charges per Unit (in Rs.)			
1.	625 VA	11				
2.	1250 VA	07				
3.	2.5 KVA	06				
1.	BATTERIES		Charges per Unit (in Rs.)			
		7 H	17 H	26 H	42 H	65 H