

2 | Ministry in Brief

Main Functions

2.1 Ministry of Mines is responsible for survey and exploration of all minerals, other than natural gases, petroleum and atomic minerals; for mining and metallurgy of non-ferrous metals like aluminium, copper, zinc, lead, gold, nickel etc. and for administration of the Mines and Minerals (Development and Regulation) Act, 1957 in respect of all mines and minerals other than coal, natural gas and petroleum. A list of subjects allocated to the Ministry of Mines, attached / subordinate offices, Public Sector Undertakings and Research Institutions under the administrative control of Ministry of Mines is given below :-

- (a) Legislation for regulation of mines and development of minerals within the territory of India, including mines and minerals underlying the ocean within the territorial waters or the continental shelf, or the exclusive economic zone and other maritime zones of India as may be specified, from time to time by or under any law made by Parliament.
- (b) Regulation of mines and development of minerals other than Coal, Lignite and Sand for stowing and any other mineral declared as prescribed substances for the purpose of the Atomic Energy Act, 1962 (33 of 1962) under the control of the Union as declared by law, including questions concerning regulation and development of minerals in various States and the matters connected therewith or incidental thereto.
- (c) All other metals and minerals not specifically allotted to any other Ministry/Department, such as Aluminium, Zinc, Copper, Gold, Diamonds, Lead and Nickel.
- (d) Planning, development and control of, and

assistance to, all industries dealt with by the Ministry.

- (e) Geological Survey of India
- (f) Indian Bureau of Mines
- (g) Metallurgical Grade Silicon.

Attached/Subordinate Offices

2.2 Geological Survey of India is an attached office and Indian Bureau of Mines is a subordinate office of the Ministry.

Public Sector Undertakings

2.3 There are four Public Sector Undertakings under the Ministry of Mines namely:-

- National Aluminium Company Limited (NALCO), Bhubaneswar
- Hindustan Copper Limited (HCL), Kolkata
- Mineral Exploration Corporation Limited (MECL), Nagpur
- Bharat Gold Mines Limited (BGML), Kolar Gold Fields (Karnataka). (Bharat Gold Mines Limited (BGML) has been closed under Section 25(O) of the Industrial Disputes Act, 1947 from 1.3.2001.)

Autonomous Bodies

2.4 There are three S&T Institutions which are Autonomous Bodies of this Ministry namely:-

- Jawaharlal Nehru Aluminium Research Development and Design Centre (JNARDDC) Nagpur.
- National Institute of Rock Mechanics, (NIRM) Kolar; and
- National Institute of Miners' Health (NIMH), Nagpur

2.5 In addition a registered Society, namely the Non-ferrous Materials Technology Development Centre, Hyderabad (NFTDC) a non-grant institution came within the administrative purview of the Ministry during the year as a consequence to the election of Secretary (Mines) as the Chairman of the General Body of the Centre in place of the Scientific Advisor, D.R.D.O

Organisational Structure

2.6 The Secretariat of the Ministry of Mines is headed by the Secretary to Government of India and includes other officers viz Additional Secretary, two Joint Secretaries, one Joint Secretary & Financial Adviser (common for Ministries of Coal, Ministry of Mines & Ministry of Youth Affairs & Sports), nine Directors / Deputy Secretaries, five Under Secretaries, one Junior Scientific Officer, twenty-five Section Officers, one Assistant Librarian and Information Officer in addition to a Joint Director and Assistant Director each for Official Language. Beside this, this Ministry has one

Development Officer. The total number of sanctioned posts for the Secretariat of the Ministry of Mines is 60 Gazetted and 169 Non-Gazetted. In addition, there is a Chief Controller of Accounts assisted by a Pay and Accounts Officer and Assistant Accounts Officer and 31 Non-Gazetted Staff in the Pay & Accounts Office.

Annexure 2.1

2.7 For the welfare of SC/ST/OBC, this Ministry has constituted a SC/ST Cell, which looks after the welfare of SC/ST/OBC employees. A Women's Cell has also been constituted in this Ministry to look into the complaints, if any, regarding sexual harassment of women working in the Secretariat proper of this Ministry.

Right to Information

2.8 To ensure transparency in the functioning of the Ministry of Mines, a Public Information Cell has been constituted under the Right to Information Act comprising of a Nodal Public Information Officer, and 20 Central Public Information Officers.

Table 2.1
Sanctioned and Actual strength in Secretariat of Ministry of Mines as on 31.12.2009

	Sanctioned Strength	Total Actual Strength	Number of SC / ST /OBC / Minority / Women out of Present incumbents.				
			SC	ST	OBC	Minority	Women
Group-A Gazetted	23	18	3	1	–	1	3
Group-B Gazetted	37	32	3	1	1	–	8
Group-B Non-Gazetted	53	43	3	2	4	2	16
Group-C	108	88	22	4	3	1	9
Group-D	8	7	–	–	–	–	–
Total	229	188	31	8	8	4	36

IT Support by NIC to Ministry of Mines

2.9 National Informatics Centre (NIC) of the Department of Information Technology is providing Information and Communication Technology (ICT) support to the Ministry of Mines. The NIC Computer Centre was set up in the Ministry of Mines in 1985 and the IT support being provided is as given in the following paragraphs.

2.10 A LAN has been established in the Ministry, with

NIC support which interconnects computers of officers/ staff in the Ministry and enables internet services. At present approximately one hundred eighty users are connected to the LAN of the Ministry of Mines.

2.11 Website of Ministry of Mines:- Website of Ministry of Mines (<http://mines.gov.in>) has been created which provides comprehensive information on various subjects like Acts & Rules and working of the Ministry, National Mineral Policy, Information about the Indian Mineral Sector, current status of Revision

Petitions and Mineral Concessions Applications for prior approval, Annual Report of the Ministry etc. and provides links to its PSUs, offices and other useful sites in the mineral sector.

2.12 Ministry of Mines with the help of National Informatics Centre (NIC) is implementing various Management Information Systems required for better planning, monitoring and decision making. To make the information available on a single window, related to various areas of the day-to-day functioning of the Ministry, an intranet based web portal for the Ministry of Mines has been developed. The key driver for this intranet based website is to reduce the Ministry's workload and increase overall efficiency by promoting 'self service'. The various applications which are operational in the Ministry are as follows:

- IntraMines – An intranet based website of Ministry of Mines
- Mineral Concession Approval System
- Revision Application System
- OPA (Office Procedure Automation)

- Court Case Management System
- Comprehensive DDO System
- RTI Monitoring System
- Public Grievance Monitoring System
- ACC Vacancy Monitoring System
- Complaint Monitoring System - equipments
- E-Notice Board
- Network Call & Asset Management System

2.13 NIC unit with the Ministry of Mines imparts training from time to time to the staff of the Ministry on various subjects like Email, Internet, file sharing, Power Point, Excel and word processing and hand holding on newly developed software packages.

Annual Plan 2010-11

2.14 The Organization-wise distribution of proposed Outlay for Annual Plan 2010-2011 showing Internal Resources (IR), Extra Budgetary Resources (EBR), Gross Budget Support (GBS), Net Budget Support (NBS) and NER, is given in the **Table 2.2**.

Table 2.2
Proposed Annual Plan 2010-2011

(Rs. in Crores)

S.No.	Orgnisation	OUTLAY	IR	EBR	GBS	NBS	NER
1.	Geological Survey of India	162.00	–	–	162.00	162.00	16.20
2.	Indian Bureau of Mines	28.00	–	–	28.00	28.00	2.80
3.	Science & Technology	8.82	5.35	0.47	3.00	3.00	–
4.	National Aluminium Company Ltd.	1389.00	1389.00	0.00	–	–	–
5.	Hindustan Copper Ltd.	150.35	150.35	–	–	–	–
6.	Mineral Exploration Corporation Ltd.						
	– Promotional	7.00	–	–	7.00	7.00	–
	v Capital	8.00	8.00	–	–	–	–
7.	Construction						
	Geological Survey of India	9.99	–	–	9.99	9.99	–
	Indian Bureau of Mines	0.01	–	–	0.01	0.01	–
		1763.17	1552.70	0.47	210.00	210.00	19.00

1. 10% of BS of only GSI & IBM is earmarked for expenditure in NER.
2. GBS in respect of loss making PSUs as well as those having no activities in North East Region and Foreign Aid component are exempted from earmarking of 10%.