

## PROFORMA FOR S&T PROPOSALS

1. Title of the project.
2. Name(s) and address of the PIs and implementing Institutions and their affiliations.
3. Credential of the PI and Implementing Institutions (in brief) .
4. Brief Resume of previous work done in the same subject area (National/ International).
5. Objectives of the project.
6. Justification.
7. Institutions if any already engaged in similar work and linkage proposed/established with them.
8. Detailed work plan, spelling out clearly area of work and responsibilities of participating Institutions(s) in case of joint projects with participation of more than one institute.
9. Phasing of work (Please attach separate sheet)
10. List of all equipment required showing equipment available, equipment to be purchased out of the project funds. Specifications of the equipment to be purchased along with the name of manufacture to be given

Item	1st Year	2 <sup>nd</sup> Year	3 <sup>rd</sup> Year
Capital Cost			
Recurring Cost			

11. Source of funding for capital and recurring expenditure from other source.
12. PERT chart for Action Plan with milestones for project period.
13. Mechanism for monitoring progress of the project.
14. Expected output in quantitative / qualitative terms as applicable.
15. Human Resource deployment with break-up showing details of scientific manpower proposed to be used.

(Signature of PI)  
Designation :

16. Recommendations of Head of Institution

**Note:-**

- (i) All expenditure towards the project to be included
- (ii) Staff salaries and expenses of routine nature not directly related to the project shall not be charged to Ministry of Mines as project cost.
- (iii) Project are for 3 year duration, extendable by not more than 2 years subject to prior concurrence of the Ministry of Mines
- (iv) In case of variation of cost, revised estimate on proforma will be supplied at the commencement of the financial year, giving reasons