

No. 26/2/2009-Admn.  
Government of India  
Ministry of Mines

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Room No. 312, Shastri Bhawan  
New Delhi, 19<sup>th</sup> January, 2010.

**Tender Notice**

**Sub: Tender Notice for hiring of private taxi in the Ministry of Mines.**

Ministry of Mines intends to hire Honda City car (DLY AC) on monthly basis. The interested taxi operators based in the radius of 5-6 Km. of Shastri Bhawan may send their sealed quotations in the enclosed proforma by 3.00 PM on 22.1.2010. The envelop be super scribed as "Quotation for hiring of cars for the Ministry of Mines" addressed to the Under Secretary (Admn.), Ministry of Mines, Shastri Bhawan, New Delhi-110001. The tenders should be accompanied with the earnest money of Rs. 5,000/- in the form of Demand Draft in favour of Pay & Accounts Officer, Ministry of Mines. Quotations received without earnest money will not be considered. Ministry reserves the right to accept or reject the quotations without assigning any reasons thereof.

2. The car to be provided should be in good running condition preferably of the year 2008 onwards with proper upholstery and accessories etc. The driver should hold valid driving licence and other statutory documents.

3. The following terms and conditions may be kept in view while sending the quotations:-

- (i) The rates should be quoted in the prescribed format at annexure-I
- (ii) The payment shall be made on monthly basis against a bill duly supported by duty slips duly signed by the concerned authorized officer of this Ministry.
- (iii) The driver should be fully conversant with the of Delhi and should be well behaved.

- (iv) The antecedents of driver to be deployed should be properly verified and his details will have to be provided to this office. In case of change of driver, prior permission will be required to be taken.
- (v) The owner should be in a position to provide stand by taxi within half an hour of reporting any break down. All expenses are to be borne by the firm in case of breakdown of the vehicle provided.
- (vi) The transporter should provide a landline and mobile numbers on which he can be contacted any time (24 hours). The driver too should possess mobile phone.
- (vii) All liabilities, arising out of any legal dispute, accidents, etc. shall be borne/paid by the firm.
- (viii) Ministry shall reserve the right to cancel/withdraw the hiring contract at any time without assigning any reasons thereof.
- (ix) If the vehicle is not sent for duty and if the transporter fails to make alternative arrangements a penalty of Rs. 2500/- will be imposed & it will be deducted from the monthly bill.
- (x) The quotations will be opened in the room of Under Secretary(Admn.), Ministry of Mines at 4.00 P.M. on 22.1.2010 in the presence of bidders /their representative who may like to be present.

(Pramod Chand)

Under Secretary to the Government of India.

**NIC, Ministry of Mines:-** with the request to put this notice on the website of Ministry.

**ANNEXURE**

**MONTHLY CHARGES IN Rs.**

S.No.	Period	Hrs.	Kms.	Honda city (AC)

Reference p-8 & 9/N/ante.

As directed by JS & FA, we have requested al the Ministries to furnish the prevailing rates for hiring of vehicle. In this response, we have received the prevailing rates for hiring of taxi only from Ministry of Steel. Therefore, we may send necessary reminder for the same.

Due to the urgency of case, it is proposed that we may advertise our requirement of hiring of taxi (Honda City) by inviting quotations from interested firms. The tender notice inviting the quotations is proposed to be uploaded on the website of the Ministry. As such, DFA is placed opposite for approval/sig. pl.